



Registered Nurse Supervisor (RN)

QUALIFICATION STANDARDS:

- 1.** Knowledge, Skills and Abilities: requires demonstrated knowledge and ability to provide first class nursing care to residents in a safe environment. Position requires full range of body motion; handling and moving residents; physical dexterity; eye-hand coordination; standing and walking for extended periods; corrected vision and hearing to normal range; working under stressful conditions and/or working irregular hours; effective verbal and written English communication; lift and carry items weighing up to 50 pounds.
- 2.** Education: Graduate of an accredited school of nursing.
- 3.** Experience: One year prior long term care experience.
- 4.** Certificate/Licenses: (1) (insert state) RN license and (2) CPR certification.

ESSENTIAL JOB FUNCTIONS: The employee must be able to perform, including but not limited to, these essential functions with or without a reasonable accommodation by the employer, without posing a direct threat to himself/herself or to others.

- 1.** Direct, supervise, and assist CNAs and other nursing staff in providing bedside care.
- 2.** Promote a cooperative climate to ensure the continuity and quality of resident care.
- 3.** Admit and assess residents including initial care plan.
- 4.** Administer treatments, medications and diet as prescribed.
- 5.** Interact positively with co-workers, physicians, residents, families and visitors.
- 6.** Participate in discharge planning with physician, and other departments according to residents' needs.
- 7.** Accept assignments as "Charge Nurse" when indicated by Director of Nursing.
- 8.** Practice nursing according to nursing theory and current nursing practice.



9. Attend continuing education seminars, in-services, and read professional journals.
10. Monitor skin care and assess treatments every shift.
11. Check narcotic count and sign in log book at beginning and end of shift.
12. Complete all required resident charting every shift.
13. Direct, instruct and assist in providing bedside nursing care.
14. Conduct resident rounds visiting each resident each shift.
15. Ensure sure bar code stickers are properly placed for recording of resident use of nursing/medical supplies.
16. Observe and document changes in residents' condition and report to the attending physician other departments.
17. Supervise and assist in bowel and bladder training program for residents as needed.
18. Able to work efficiently by prioritizing tasks.
19. Receive medications and medical supplies daily and check accuracy of orders received; log narcotics appropriately; notify Director of Nursing of any discrepancy as indicated.
20. Make rounds on unit every shift; assess orderliness, infection control and resident care.
21. Answer families' and visitor's questions as necessary.
22. Responsible for emergency equipment and general nursing supplies.
23. Perform bedside assessments of residents.
24. Conduct rounds with physicians.
25. Report all resident accidents and incidents to Director of Nursing and document in resident chart and in incident reports; informs physician and family.
26. Transcribe physician's orders and signs off.
27. Monitors hydration of residents, including accurate I & O.
28. Make rounds during meal time to see that each resident has received help as needed; assist with feeding; ensure that sufficient fluids, special feedings and nourishments are administered as needed.
29. Complete a monthly summary on each resident.
30. Complete MDS and tracking form.



CONTACT:

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